

# **ACADEMIC COUNCIL**

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Meeting Minutes  
November 29, 2002

TIME: 9:00 A.M. to 12:00 P.M.  
PLACE: Room D-1

## **AGENDA**

1. Review and adoption of 11/29/02 Agenda
2. Review and adoption of previous meeting minutes
3. Old Business
  - a. Sign Language Interpreter course guides and ICP
  - b. Chemistry courses: CH 141 and 124
  - c. SP 102
  - d. Presentation: AA in International Business
4. New Business
5. Other Issues
6. Items for the next meeting's agenda

## **MINUTES**

Academic Council Chair Melody Actouka called the meeting to order at 9:18 A.M. in Room D-1. Members present were Lynda Rowe, Rik Villegas, Danny Wyatt, Larry Oney, Sallie Sablan, and Kurt Barnes. Josephine Camacho was present as recorder.

### **1. Review and adoption of Agenda for today's meeting:**

Action # 1: It was moved, seconded, and unanimously approved to accept the Agenda as presented.

### **2. Review and adoption of minutes of previous meeting:**

Action # 2: It was moved, seconded, and unanimously approved to accept the November 22, 2002, minutes with two minor modifications.

### **3. New Business**

#### **A. CH 141 "Survey of Organic and Biochemistry"**

Action # 3: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **CH 141 "Survey of Organic and Biochemistry"** pending modifications and clarification. It was agreed that the Technology Access Fee should be added to the list of fees required for this course, due to the research paper requirement.

## **B. CH 124 “General Chemistry”**

Action # 4: It was moved, seconded and unanimously approved to recommend the Curriculum Action Request/Course Guide for **CH 124 “General Chemistry”** pending modifications. It was agreed that the Technology Access Fee should be added to the list of fees required for this course, due to the research paper requirement.

## **C. SP 102 “Elementary Spanish II”**

Action #5: It was moved, seconded, and unanimously approved to recommend the Curriculum Action Request/Course Guide for SP 102 “Elementary Spanish II” pending modifications.

## **D. SL 160 “Introduction to Interpreting”**

Action # 6: It was moved, seconded, and unanimously approved to recommend the Curriculum Action Request/Course Guide for **SL 160 “Introduction to Interpreting”** as amended.

## **E. SL 210 “Educational Interpreting”**

Action # 7: It was moved, seconded, and unanimously approved to recommend the Curriculum Action Request/Course Guide for **SL 210 “Educational Interpreting”** pending provision of the required text’s readability level and minor modifications.

## **F. Sign Language Interpreter Certificate ICP**

Action #8: It was moved, seconded, and unanimously approved to recommend the Sign Language Interpreter ICP.

## **G. AA in International Business**

Rik Villegas, Chair of the Business Department, presented background on the development of the proposed AA in International Business. Following President Wright’s letter to Governor Babauta of August 28, highlighting NMC’s strengths in business and English language instruction, Rik was asked by the NMC administration to develop an AA in International Business. The proposed IDP for this program is a modification of an existing AAS in Pre-Business, in combination with components of the AA in Liberal Arts, and emphasizes General Education and other courses that will transfer to business programs at four-year institutions.

The new elements in the IDP include a course in international business and a language elective in addition to the one-semester language requirement. For international students, EN 202 will be recommended as a language elective.

The following modifications were recommended to the IDP: a. MA 111 to be added as a course that will fulfill the mathematics requirement; and b. the option to take either a 3- or 4-credit management elective, thereby permitting a student to take Accounting Principles II as the management elective course.

The expected timeline for implementation of this degree program is Fall 2003. Modifications to the proposed IDP and the curriculum action request/course guide for the international business course will be presented to the Council in Spring 2003.

#### **4. New Business**

Danny Wyatt introduced the following items that President Wright has requested "to be considered as appropriate and needed changes to the Developmental Program at the college:

1. A comprehensive examination in order to graduate with an AA or a BS degree
2. A speech therapist in the Languages and Humanities Department
3. A requirement for Listening/Speaking courses at the 80's level of developmental English
4. The dividing of 70's level classes above 70/71 into two more sections (72/73/74 and 75/76/77), with a commensurate reduction in the credit load to 4 credits per course. Such action would thus require international students who take the latter two levels to take Listening/Speaking classes.

Discussion of these topics has commenced in the Languages and Humanities Department. These items will be discussed in depth in subsequent Council meetings.

#### **5. Other Issues**

##### **Revision of IDP for A.S. in Natural Resource Management**

Larry Oney, Sciences, Mathematics, & Technology Department Chair proposed two revisions to the recently approved IDP for the A. S. in Natural Resource Management:

- a. "CH 124 General Chemistry I" should read "CH 124 General Chemistry"
- b. "CH 125 General Chemistry II" should read "CH 141 Survey of Organic and Biochemistry"

Dr. Diana Greenough, proposer and developer of the NRM IDP, was invited to comment on the revisions prior to Council action, and she concurred that the revisions would correct oversights in the IDP.

Action #9 : It was moved, seconded, and unanimously approved to recommend the revised IDP for the **A.S. in Natural Resource Management** with the two changes noted above.

No other issues were discussed.

**6. Items for next Agenda :**

The next meeting, scheduled for December 06, 2002, is expected to include the following items:

Special Education Endorsement and Certificate course guides and ICP  
(to be presented by Sallie Sablan)

SP 101 Elementary Spanish I (Modification, to be presented by Danny Wyatt)

Initial discussion of New Business items from today's meeting

The meeting adjourned at 12:10 P.M.